

Frontier International Academy

13200 Conant St. Detroit, MI 48212
28111 Imperial Dr. Warren, MI 48093

Minutes of the Board of Directors – Regular Meeting Agenda

Date: Tuesday, October 19, 2021 **Time:** 6:00 PM **Place:** Regular Virtual Zoom Meeting

1. **Call to Order:** Member **Hoque** called the meeting to order at **6:09 PM**

2. **Roll call of Directors:**

Board Members	Position	Present	Absent
Asm Rahman	President		x
Ibrahim Suliman	Vice President	x	
Yunus Wasel	Secretary		x
Syed Hoque	Treasurer	x	
Michael Mohsin	Member	x	

Also in Attendance: Muayad Mahmoud, Board Liaison; Brittany Cook, BMCC; Rana Khalaf, Principal; Mohammed Alsanai, Principal; Deborah Reynolds, GEE; Molly Davis, Legal; Mohamad Issa, GEE;

3. The Academy Board of Directors recited the Academic Mission Statement.

4. **Public Comment:** None

5. **Agenda Review and Amendments Requested:** None

6. **Consent Calendar:**

a. After careful review, Member **Suliman** motioned to approve the October 19, 2021, Regular Meeting Agenda, and September 21, 2021, Regular Meeting Minutes. Member Mohsin seconded this and it carried unanimously (3-0).

7. **GEE Report:** Muayad Mahmoud gave the GEE Report to the Academy Board of Directors.

8. **Board Roles and Responsibilities:** Board Reviewed Roles and Responsibilities

9. **Treasurer Report:**

a. Molly Davis presented the ACH Check Register and September Monthly Financials. The Academy Board Reviewed and discussed the financials. and after careful discussion, Member Suliman motioned for the approval of items a-b. Member Mohsin seconded the motion and it carried unanimously (3-0).

10. **Authorizer Report:** Authorizer Representative Brittany Cook has no updates for the Academy Board and informed the board that they were up to date on their Epicenter for compliance.

11. **Principal Report:** Principal Rana Khalaf and Mohammed Alsanai gave their reports to the Academy of Board of Directors.

12. **Correspondence:** None

13. **Facilities and Landscaping Updates:** Mr. Alsanai gave updates for the landscape and facilities work being done on the building, including landscaping work that was done and new lights being installed.

14. **PTO:** None

15. **Old Business:** a. Member Suliman motioned to table the Resolution to Negotiate Purchase of the Building until the November 2021 Regular Board Meeting. Member Mohsin seconded the motion and it passed unanimously (3-0).

16. **New Business:**

- The Emergency Operations Plan was presented by Muayad Mahmoud. After discussion, Member Mohsin motioned to approve the Plan as presented, Member Suliman seconded the motion and it carried unanimously (3-0).
- The Educational Goals were presented by Principal Mohammed Alsanai to the Academy Board.
- Debbie Reynolds and Molly Davis presented information about the school's budget and how ESSR funds are being used for the Frontier International Academy.
- Board Members were notified of the Annual Board Retreat to be held Saturday, December 4th in person at Central Academy - Regular board meeting 9 am; Annual Board Retreat 10 am

17. **Extended Public Comment/ Comments from the Board:** None

18. **Requested Items from Board Members:** None

- 19. Confirmation of the next meeting:** The Academy Board confirmed their meeting for Tuesday, November 16, 2021, at 6pm - Virtual Meeting
- 20. Adjournment:** With no further business presented before the Board, **Member Suliman** motioned for the adjournment of the meeting at **7:14 pm**. This was seconded by **Member Mohsin** and carried unanimously **(3-0)**.
- Proposed Board Meeting Minutes respectfully submitted: October 29, 2021



Recording Secretary: Muayad Mahmoud

Approved by the Board of Directors at its November 16, 2021 meeting:

Board Secretary Yunus Wasel

Secretary Member Yunus Wasel

Proposed Minutes of Academy Board of Directors meetings are available for review within 8 business days of the meeting they represent in the School Leader's Office at Frontier International Academy. Approved Minutes of Board Meetings are available within 5 business days after the meetings at which they are approved.

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