

Frontier International Academy

13200 Conant St. Detroit, MI 48212
28111 Imperial Dr. Warren, MI 48093

Minutes of the Board of Directors – Regular Meeting Agenda

Date: Tuesday, September 21, 2021 Time: 6:00 PM Place: Regular Virtual Zoom Meeting

1. **Call to Order:** Member **Rahman** called the meeting to order at **6:09 PM**

2. **Roll call of Directors:**

| Board Members | Position | Present | Absent |
|-----------------|----------------|---------|--------|
| Asm Rahman | President | x | |
| Ibrahim Suliman | Vice President | x | |
| Yunus Wasel | Secretary | | x |
| Syed Hoque | Treasurer | x | |
| Michael Mohsin | Member | | x |

Also in Attendance: Muayad Mahmoud, Board Liaison; Brittany Cook, BMCC; Rana Khalaf, Principal; Mohammed Alsanai, Principal; Deborah Reynolds, GEE; George Butler, Legal; Rashad Issa, GEE; Anthony Sasniowski, Plante Moran

3. The Academy Board of Directors recited the Academic Mission Statement.

4. **Public Comment:** None

5. **Agenda Review and Amendments Requested:** None

6. **Consent Calendar:**

- a. After careful review, Member Hoque motioned to approve September 21, 2021, Regular Meeting Agenda, and August 17, 2021, Regular Meeting Minutes. Member Suliman seconded this and it carried unanimously (3-0).

7. **New Business:**

- a. Plante Moran's Anthony Sasnowski presented the Annual Audit to the Academy Board of Directors. Mr. Sasnowski noted that it was given an unmodified, clean opinion with no findings. After discussion, Member Suliman motioned to approve the Financial Audit as presented, Member Suliman seconded the motion and it carried unanimously (3-0).
- b. The Teacher Administrator Evaluation and Employee Certification Warranty resolution was presented to the Academy Board of Directors. After discussion, Legal Counsel explained the meaning of this resolution and after careful discussion, Member Suliman motioned to approve the resolution as presented, Member Hoque seconded this motion and it carried without opposition (3-0).

8. **GEE Report:** Muayad Mahmoud gave the GEE Report to the Academy Board of Directors.

9. **Planning Grant Update:** Deborah Reynolds presented the Planning Grant Report to the Academy Board of Directors.

10. **Board Roles and Responsibilities:** Board Reviewed Roles and Responsibilities

11. **Treasurer Report:**

- a. Member Rahman presented the ACH Check Register and June, July, and August Monthly Financials. The Academy Board Reviewed the financials. and after careful discussion, Member Hoque motioned for the approval of items a-d. Member Suliman seconded the motion and it carried unanimously (3-0).

12. **Authorizer Report:** Authorizer Representative Brittany Cook has no updates for the Academy Board.

13. **Principal Report:** Principal Rana Khalaf and Mohammed Alsanai gave their reports to the Academy of Board of Directors.

14. **Correspondence:** None

15. **Facilities and Landscaping Updates:** Mr. Alsanai gave updates for the landscape and facilities work being done on the building, including landscaping, lighting, and drop ceiling. He also discussed the plans for AC.

16. **PTO:** Principal Rana Khalaf noted that she is holding a PTO meeting for her school in October and plans are in place for a playground installation in early 2022.

17. **Old Business:** None

18. Extended Public Comment/Comments from the Board: Member Rahman thanked the school leadership and staff for their work. Member Hoque inquired about the school’s online program and its current status.

19. Requested Items from Board Members: None

20. Confirmation of the next meeting: Academy Board Members confirmed to reschedule their Board Meeting for Tuesday, October 19, 2021, at 6 pm - Virtual


21. Adjournment: With no further business presented before the Board, **Member Hoque** motioned for the adjournment of the meeting at **7:13 pm**. This was seconded by **Member Suliman** and carried unanimously **(3-0)**.

Proposed Board Meeting Minutes respectfully submitted: Septmeber 27, 2021



Recording Secretary: Muayad Mahmoud

Approved by the Board of Directors at its October 19, 2021 meeting:

Board Secretary  _____

Secretary Member Ibrahim Suliman

Proposed Minutes of Academy Board of Directors meetings are available for review within 8 business days of the meeting they represent in the School Leader’s Office at Frontier International Academy. Approved Minutes of Board Meetings are available within 5 business days after the meetings at which they are approved.

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| TITLE | FIA Approved Min Sep 21 |
| FILE NAME | FIA September 202...eting Minutes.pdf |
| DOCUMENT ID | 2e831e2b55b49e5ef41222a14f63eaec6d4d75e2 |
| AUDIT TRAIL DATE FORMAT | MM / DD / YYYY |
| STATUS | ● Completed |

Document History



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10 / 26 / 2021

14:27:16 UTC

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